

July 11, 2022

The Public Hearing for an excavation permit at 6452 Shawnee Rd. was postponed. The Regular Town Board Meeting for the Town of Wheatfield was held July, 11, 2022 at 7:00 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilman Larry Helwig, Councilman Gilbert Doucet, Councilman Randy Retzlaff, Councilman Doktor, Town Attorney Matthew Brooks and Town Clerk Kathleen Harrington-McDonell

Moved by Councilman Retzlaff and seconded by Councilman Helwig to accept the minutes dated June 6, 2022 as presented.

This motion was CARRIED: AYES 4 – NAYS 0 – ABSTAIN 1 Councilman Doktor.

Moved by Councilman Doucet and seconded by Councilman Retzlaff to approve the June 20, 2022 bill payment for voucher #20220880 – 20220964 in the amount of \$507,614.43

General Fund	\$ 80,749.43
Highway	\$174,311.63
Water/Sewer	\$ 65,096.23
Refuse	\$101,398.30
Fire	\$ 84,814.23
Pre-paid	\$ 1,244.61

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor to approve the July 11, 2022 bill payment for voucher #20220965 – 20221103 in the amount of \$579,265.33

General Fund	\$192,184.70
Highway	\$109,939.90
Water/Sewer	\$234,342.84
Refuse	\$ 163.36
Fire	\$ 2,717.58
Lighting	\$ 66.59
Pre-paid	\$ 39,850.36

This motion was CARRIED: AYES 5 - NAYS 0.

PUBLIC INPUT – questions about new development on Lockport Road – when was this approved and would

Like notification to residents

Moved by Councilman Helwig and seconded by Councilman Doktor to approve Jacob Thomason seasonal hire in the Highway Department.

This motion was CARRIED: AYES 5 – NAYS 0.

hire seasonal Hwy.

Moved by Supervisor MacSwan and seconded by Councilman Doucet to authorize the Water Superintendent to obtain quotes/bids to paint the water tank.

This motion was CARRIED: AYES 5 - NAYS 0.

Bids to paint water tank

Moved by Supervisor MacSwan and seconded by Councilman Doktor to authorize the Water Superintendent to order 10 Liberty Grinder Pumps with a cost of \$14,031.58.

This motion was CARRIED: AYES 5 – NAYS 0.

Order Grinder Pumps

Moved by Councilman Doktor and seconded by Supervisor MacSwan to authorize the Constable Department to conduct a NYS Peace Officer Course, subject to verification that it is covered with the town's insurance and there is no cost to the town.

This motion was CARRIED: AYES 5 – NAYS 0.

NYS Peace Officer course

Moved by Councilman Doucet and seconded by Councilman Retzlaff to approve and authorize the request of Paul Siegmann, Highway Department Superintendent, to purchase a plow frame from Valley Equipment for \$9300.00, which is the lowest price bid in of three bid requests. To be paid from the Highway Shop budget account # DA..5130.0400. of 2022.

This motion was CARRIED: AYES 5 - NAYS 0.

Purchase plow frame – Valley Equip. – Hwy.

Moved by Supervisor MacSwan and seconded by Councilman Doktor to authorize the Recreation Department to declare a 2008 New Holland Backhoe Tractor. TN75DA model. S/N number HJEQ59567 as surplus equipment, and to allow the Recreation Department to place said surplus equipment items on Auctions International for sale.

Recreation auction 2008 New Holland Backhoe

This Resolution requires, upon receipt of any bid offers for the purchase of said surplus equipment items, the Town Board to review said bids and authorize the sales of said items. The eventual proceeds of said sales will be used towards the Recreation Department's purchase of new equipment.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor;

The Town Board hereby approves and authorizes the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used for paving/resurfacing the following streets in the Town, Lemke Drive from Errick Road to Ward Road and Stieg Road from Nash Road to Errick Road, at a total estimated cost of \$102,750 purchasing the materials and supplies from Lafarge North America Inc., Suit Kote Corp., Midland Asphalt Materials Inc., Cambria Asphalt Products and Donegal Const. Corp from "The Niagara County Department Of Public Works Material Bid Book" Sealed Bid No. 2022-22.

American
Rescue Plan -
paving

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Helwig;

Resolved, to approve amendments to the 2022 General Fund and Highway Fund Budgets to provide the estimated revenues and budget appropriations for the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used for paving/resurfacing the following streets in the Town, Lemke Drive from Errick Road to Ward Road and Stieg Road from Nash Road to Errick Road as follows:

General Fund:			
Increase Estimated Revenues:			
Account A.0000.4089	Fed Aid ARPA Covid-19		<u>\$102,750</u>
Increase Appropriations:			
Account A.9901.0901	Transfer to Other Funds		<u>\$102,750</u>
Highway Fund			
Increase Estimated Revenues:			
Account DA.0000.5031	Interfund Transfers		<u>\$102,750</u>
Increase Appropriations:			
Account DA.5110.0430	Highway General Repairs-ARPA		<u>\$102,750</u>

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Retzlaff;

Resolved, to approve amendments to the 2022 General Fund and Water Fund Budgets to provide the estimated revenues and budget appropriations for the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used to remove and dispose the outer layer on the former water storage tank at 3113 Niagara Falls Blvd. as follows:

American Rescue
Plan – Water Tank

General Fund:			
Increase Estimated Revenues:			
Account A.0000.4089	Fed Aid ARPA Covid-19		<u>\$39,800</u>
Increase Appropriations:			
Account A.9901.0901	Transfer to Other Funds		<u>\$39,800</u>
Water Fund			
Increase Estimated Revenues:			
Account F.0000.5031	Interfund Transfers		<u>\$39,800</u>
Increase Appropriations:			
Account F.8340.0430	Transmission & Dist Contr-ARPA		<u>\$39,800</u>

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Retzlaff to approve and authorize the request of Paul Siegmann, Highway Department Superintendent, to approve the proposal of Roberts Roofing for \$3,600 to replace windows in the Highway Department's office, which is the lowest responsible bid of 3 received.

Hwy. replace
windows

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This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doucet to approve and authorize the request of Paul Siegmann, Highway Department Superintendent, to approve the proposal of NOCO for \$2,940 to have the Highway Department oil separator cleaned, which is the lowest responsible bid of 2 received.

Hwy. - Noco to clean oil separator

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to authorize and approve the Request of Mike Ranalli, Recreation Department Director, to approve the proposal of Niagara Implement Inc., to purchase a new Kubota L2501HST tractor with front bucket, under Sourcewell state bid of \$23,449.98. To be paid from the Recreation Department 2022 budget.

Rec. purchase Kubota tractor

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to issue a Request for Proposals for window replacement at the Wheatfield Town Hall with proposals due by September 12, 2022, 12:00 p.m. at the Wheatfield Town Hall, 2800 Church Road, North Tonawanda, NY 14120, and to be opened on September 12, 2022, 7:00 p.m. at the Wheatfield Town Hall, 2800 Church Road, North Tonawanda, NY 14120.

window replacement Town Hall - request for proposals

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Helwig that this Town Board does hereby approve the following 2022 budget transfer for the General Fund as follows:

<u>Account No.</u>	<u>Description</u>	<u>From</u>	<u>To</u>
A.5010.0200	Supt. Of Highway Equip	1,100	
A.5132.0400	High Garage Contr		1,100
Totals		<u>\$ 1,100</u>	<u>\$ 1,100</u>

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Retzlaff to hire summer seasonal help of Michael Richbart, as a Tennis Instructor for the Town’s Tennis Camp, at a rate of pay and terms pursuant to Job Specifications of the Recreation Department’s seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

Hire tennis instructor

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doucet to authorize the Water and Sewer Department to rehire seasonal help of Victoria Spring starting July 14, 2022, at a rate of pay and terms pursuant to Job Specifications of the Water/Sewer Department’s seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

Water/Sewer seasonal hire

This Motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Doktor;

WHEREAS, due to the cost increases to the Water & Sewer Department for water meters, brass, copper, as well as the costs of increased labor and fuel costs, the Water & Sewer Department seeks to increase certain rates; and

WHEREAS, certain water fees have not been increased since 2018, and others since 2007.

Water/Sewer fee increase

NOW, THEREFORE, BE IT:

RESOLVED, that the following Water & Sewer Department fees are increased effective August 1, 2022, as follows:

Meter Fees

	<u>Old Fees</u>	<u>New Fees</u>
¾”	\$ 286.00	\$ 380.00
1”	\$ 420.00	\$ 570.00
1 ½”	\$ 774.00	\$ 880.00
2”	\$1,027.00	\$1,180.00

Water Tap Fees

	<u>Old Fees</u>	<u>New Fees</u>
¾"	\$ 800.00	\$1,000.00
1"	\$1,000.00	\$1,200.00
1 ½"	\$1,500.00	\$1,900.00
2"	\$2,000.00	\$2,800.00

and it is further,

RESOLVED, that Water/Sewer Compliance Inspections currently at \$50.00 be increased to \$80.00; and it is further

RESOLVED, that Sewer Tap Fees are to be increased from the current amount of \$750.00 to \$1,000.00; and it is further

RESOLVED, that Water Phase Fee for subdivisions fees are to be increased from the current amount to \$1,000.00; and it is further

RESOLVED, that Meter Transfer Fees are to be decreased from the current amount of \$311.00 to \$275.00.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to approve and authorize the request of Mike Ranalli, Recreation Department Director, to engage Cafarella Concrete to power wash and seal the concrete in front of the Senior and Community center for a contract price of \$3,800, which is the lowest and only price bid received of several bid requests.

Power wash & seal
concrete Community
Center

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doktor and seconded by Supervisor MacSwan to approve an amendment to the 2022 General Fund budget to provide the estimated revenue and budget appropriation for the purchase of a Kubota tractor with a bucket under New York State contract for the recreation department as follows:

General Fund

Increase Estimated Revenues:

Account A.0000.1120	Sales Tax	<u>\$23,450</u>
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Increase Appropriations:

Account A.7110.0200	Parks Equip	<u>\$23,450</u>
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This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doktor to hire Michael Rodriguez as part time Constable, at the rate of pay and terms pursuant to Job Specifications of a part time Town Constable and pending approval of Human Resources and a Niagara County criminal background check.

Hire Constable

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to schedule a Public Hearing for August 1, 2022 at 6:45 pm for an excavation permit for Steven Cholewa at 6452 Shawnee Road for a proposed pond of 200 feet x 145 feet, pursuant to Wheatfield Town code Chapter 92 requiring a public hearing and permit authorization by the Town Board.

public hearing
Cholewa

This motion was CARRIED: AYES 5 - NAYS 0.

PUBLIC INPUT - none

The next meeting is scheduled for August 1, 2022 at 6:45 pm Public Hearing for excavation permit for Steven Cholewa at 6452 Shawnee Road and Regular Town Board meeting at 7:00 pm.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to adjourn at 8:16 pm

This motion was CARRIED: AYES 5 - NAYS 0.

July 11, 2022

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk