

# AGENDA

## March 6, 2023

**6:50 pm Bid Opening for window replacement at Town Hall**

**7:00 pm Public Hearing on proposed lighting district for Whistling Straits**

### Regular Town Board Meeting

- Pledge of Allegiance**
- Opening Prayer**
- For the record, Board Members Present**
- Public Input**
  
- Approval of Minutes** February 13, 2023 Regular Town Board Meeting ( / )
  
- Approval of Bill payment of March 6, 2023**

### Voucher No. 20230176 – 20230311 \$281,700.82

General Fund	\$108,183.21
Highway	\$ 36,064.23
Water/Sewer	\$ 68,475.54
Fire	\$ 7,628.20
Refuse	\$ 78.65
Lighting	\$ 203.02
Pre-paid	\$ 61,067.97

- Highway – Paul Siegmann
- Water / Sewer – Rich Donner
- Recreation – Mike Ranalli
- Building Inspector – Mike Klock
- Assessor – Kelli Coughlin
- Constables
- Wendel – Tim Zuber
  
- Motions:** per list attached (Matthew Brooks)
  
- Board Member Items:**
  - Larry Helwig
  - Gil Doucet
  - Curt Doktor
  - Randy Retzlaff
  - Don MacSwan
  
- Public Input**
  
- Next Meeting:** March 20, 2023 7:00 pm Regular Town Board Meeting
  
- Request Motion to Adjourn:** ( / )

**MOTIONS**

**From: Wendel**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

to authorize Wendel to provide Stormwater Management Program assistance for the year 2023, in accordance with their proposal letter dated March 2, 2023, for a time and expense estimated fee of \$9,800.00.

**From: Town Board and Town Attorney**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Resolution pursuant to NYS Town Law sec. 194 to adopt an Order approving and establishing the Whistling Straits Lighting District and reciting that the Town of Wheatfield was presented by Whistling Straits, LLC, with a Petition to create a lighting district for the Whistling Straits subdivision containing the boundaries of the proposed district, the lighting improvements proposed and the estimated cost of the proposed district to the typical property contained therein. And further reciting that a Public Hearing on the proposed lighting district was held on March 6, 2023 at 7:00pm. And further reciting:

- a. The petition was signed and acknowledged as required by law and is otherwise sufficient,
- b. All property owners within the proposed lighting district are benefited,
- c. All property and all property owners benefited by the proposed district are included within the limits of the district, and
- d. It is in the public interest to grant the relief requested and to establish the district.

**From: Assessor and Town Attorney**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to approve and authorize the Town Attorney to sign and execute the Stipulated Order in the Tax Assessment case of Lewiston Management Group LLC. v. the Town of Wheatfield, et. al.

**From: Town Attorney/Human Resources**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to approve the proposal for Cahill Tech. for internet based workforce training and compliance initiatives for one year at the price of \$6,000.00.

**From: Water/Sewer Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, The Town Board hereby approves and authorizes the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used for the purchase and installation of a security camera system for the Water/Sewer Department at 3113 Niagara Falls Boulevard from PDM Services, Inc. at a cost of \$19,700.00, which was the lowest responsible bid received.

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

Approve amendments to the 2023 General Fund, Water Fund and Sewer Fund Budgets to provide the estimated revenues and budget appropriations for the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used for the purchase and installation of a security camera system for the Water/Sewer Department as follows:

General Fund:

Increase Estimated Revenues:		
Account A.0000.4089	Fed Aid ARPA Covid-19	<u>\$19,700</u>
Increase Appropriations:		
Account A.9901.0901	Transfer to Other Funds	<u>\$19,700</u>

Water Fund

Increase Estimated Revenues:		
Account F.0000.5031	Interfund Transfers	<u>\$9,850</u>
Increase Appropriations:		
Account F.8310.0230	Water Admin Equip-ARPA	<u>\$9,850</u>

Sewer Fund

Increase Estimated Revenues:		
Account G.0000.5031	Interfund Transfers	<u>\$9,850</u>
Increase Appropriations:		
Account G.8110.0430	Sewer Admin Equip-ARPA	<u>\$9,850</u>

**From: Town Board**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to re-appoint Larry Helwig to a one-year term on the Board of the Wheatfield Local Development Committee.

**From: Water/Sewer Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to move Justin Manth from a Laborer, Grade 7 at \$23.27 per hour to a Water/Sewer 1, Grade 8 step 2 with the wage of \$23.80 per hour

**From: Water/Sewer Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to authorize the Water/Sewer Department to declare a 2009 Ford F-250, and various items including trash pumps, lawn mowers, generators and other unneeded equipment, all as surplus equipment, and to allow the Water/Sewer Department to place said surplus truck and equipment items on Auctions International for sale.

This Resolution requires, upon receipt of any bid offers for the purchase of said surplus truck and equipment items, the Town Board to review said bids and authorize the sale of said items. The eventual proceeds of said sale will be used towards the Water/Sewer Department's purchase of new equipment.

**From: Water/Sewer Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to authorize the request of Mark Clark, Deputy Superintendent of the Water/Sewer Department, to purchase a New 2022 Ford F-250 XL4x4 pick up from NYS OGS Town of Wheatfield mini-bid # 12548. This bid has been awarded to Towne Ford for the amount of \$33,485.86 to be paid from the Water/Sewer Department's 2023 equipment budget.

**From: Water/Sewer Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to authorize the request of Mark Clark, Deputy Superintendent of the Water/Sewer Department, to approve the sending of Mark Clark to the New York Rural Water Association conference at the Lake Placid Conference Center from May 21st- May 24<sup>th</sup>, in Lake Placid. Hotel cost is a discounted rate of \$406.35, and registration is \$340.00, together with and associated costs. This event is for Water/Sewer training and meeting different vendors along with demonstrations.

**From: Water/Sewer Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to authorize the request of Mark Clark, Deputy Superintendent of the Water/Sewer Department, to approve the purchase of an additional 100, 64 gallon recycle bins the total amount of \$ 6,749.98.

**From: Town Clerk**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to approve/extend the Pitney Bowes postage meter contract at a cost of \$66.38 per month and for a five-year contract.