

# AGENDA

**April 17, 2023**

**7:00 pm Fair Housing Presentation – Niagara Community Action Program  
Bid Opening for equipment storage building and the Regular Town Board Meeting**

- Pledge of Allegiance**
- Opening Prayer**
- For the record, Board Members Present**
- Public Input**
  
- Approval of Minutes** April 3, 2023 Town Board meeting ( / )

**Approval of Bill payment of April 17, 2023**

**Voucher No. 20230491 – 20230600 \$448,554.70**

General Fund	\$ 74,715.02
Highway	\$ 11,949.84
Water/Sewer	\$222,581.84
Refuse	\$103,426.86
Pre-paid	\$ 35,881.14

- Highway – Paul Siegmann
- Water / Sewer – Mark Clark
- Recreation – Mike Ranalli
- Building Inspector – Mike Klock
- Assessor – Kelli Coughlin
- Constables
- Wendel – Tim Zuber
  
- Motions:** per list attached (Matthew Brooks)
  
- Board Member Items:**
  - Larry Helwig
  - Gil Doucet
  - Curt Doktor
  - Randy Retzlaff
  - Don MacSwan
  
- Public Input**
  
- Next Meeting:** May 1, 2023 7:00 pm Regular Town Board Meeting
  
- Request Motion to Adjourn:** ( / )

# MOTIONS

**From: Water & Sewer Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to authorize the Water/Sewer Department to declare surplus and put a 2005 GMC Sierra 3500 4x4 dually and (4) tow behind 7.5 KW unleaded fuel Onan generators and for the Water/Sewer Department to place said surplus equipment items on Auctions International for sale.

This Resolution requires, upon receipt of any bid offers for the purchase of said surplus equipment items, the Town Board to review said bids and authorize the sale of said items. The eventual proceeds of said sales will be used towards the Water/Sewer Department's purchase of new equipment.

**From: Town Board**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to authorize Councilman and IT Advisor, Larry Helwig, to attend the NYSLGITDA Spring Conference in Syracuse, May 2-5, 2023, and all the costs related to said IT Conference which is to be expected at \$100.

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**BE IT RESOLVED**, The Town Board hereby approves and authorizes the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used to purchase a new Dri-Prime CD 150S pump with global series 6 Trailer kit and associated parts and delivery at a total cost of \$76,941.00.

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**BE IT RESOLVED**, to approve amendments to the 2023 General Fund and Sewer Fund Budgets to provide the estimated revenues and budget appropriations for the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used for the purchase of a new Dri-Prime CD 150S pump with global series 6 Trailer kit and associated parts and delivery as follows:

General Fund:

Increase Estimated Revenues:		
Account A.0000.4089	Fed Aid ARPA Covid-19	<u>\$76,941</u>

Increase Appropriations:		
Account A.9901.0901	Transfer to Other Funds	<u>\$76,941</u>

Sewer Fund

Increase Estimated Revenues:		
Account G.0000.5031	Interfund Transfers	<u>\$76,941</u>

Increase Appropriations:		
Account G.8540.0230	Drainage Equip-ARPA	<u>\$76,941</u>

**From: Town Board**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to authorize the request of Paul Siegmann, Superintendent of the Highway Department, for the emergency purchase of a new Dri-Prime CD 150S pump with global series 6 Trailer kit and associated parts and delivery for \$76,941.00, from Xylem. This is to address flooding on Wilrose Court and is needed on occasions for immediate use to protect the health, safety, welfare and property of residents. Said emergency purchase avoids the requirement of competitive bidding as the equipment is needed by the Town of Wheatfield immediately and is to be paid for with ARPA funding.

**From: Recreation Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

to hire Nicholas Kocsis, John Cicco, Raymond Lewis, Brandon Cole, Trey Amacher, and Anthony Eustice as summer seasonal help - grounds keepers at a rate of pay and terms pursuant to Job Specifications of the Recreation Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

**From: Recreation Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

to hire Lisa Demler, Sadie Eckler, Matt Jelen, Guliana Maglio and Domenic Hickok as summer seasonal help - park guards at a rate of pay and terms pursuant to Job Specifications of the Recreation Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

**From: Highway Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to approve and authorize the request of Paul Siegmann, Highway Superintendent, for the Town Board to declare that the left-over fine aggregate from Micro paving as surplus, and to be available for sale to Town residents at a cost of \$5 per ton, minimum 1 ton purchase.

**From: Town Assessor and Town Attorney**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to approve and authorize the request of the Town Attorney and the Town Assessor to engage GAR Associates LLC., for a preliminary appraisal report for 22 Summit Park Mall Parcels, for a grand total of \$8,000, to be split equally between the Town, County and School District, (\$2,666.67 each) for use in the Article 7, Tax Assessment proceeding brought Summit Outlet.

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**BE IT RESOLVED**, that this Town Board does hereby approve the following 2022 year-end budget transfers in order to balance out various appropriation expense accounts.

<u>Account No.</u>	<u>Description</u>	<u>From</u>	<u>To</u>
A.3650.0100	Building Inspect Pers	\$ 7,900	
A.1440.0400	Engineer Contr		\$ 7,900
A.1620.0200	Town Hall Equip	4,450	
A.1620.0100	Town Hall Pers		4,450
A.8030.0400	Grant Services Contr	900	
A.3120.0100	Constable Pers		300
A.8040.0400	Assessment Board Contr		300
A.8090.0400	Environmental Control Contr		300
A.3130.0400	Sheriff Patrol Contr	1,900	
A.3120.0400	Constable Contr		1,900
A.3620.0100	Fire Inspection Pers	250	
A.3650.0400	Building Inspector Contr		250
A.7310.0100	Teen Center Pers	30,550	
A.7020.0400	Recreation Admin Contr		1,300
A.7110.0100	Parks Pers		13,300
A.7140.0400	Playgrounds/Rec Cntr Contr		4,850
A.7620.0400	Community Cntr Contr		11,100
A.7510.0400	Historian Contr	130	
A.7510.0100	Historian Pers		130
A.8020.0400	Planning Contr	4,150	
A.8020.0100	Planning Pers		4,150
A.9030.0800	Social Security	4,200	
A.9040.0800	Workers Compensation		4,200
A.9060.0800	Medical Insurance	25,000	
A.9901.0904	Transfer to Equip Cap Reserve		25,000
DA.5110.0414	Tree Maint Ash Borer	2,800	
DA.5120.0400	Bridges Contr		2,800
DA.5130.0200	Machinery Equip	10,000	
DA.5130.0400	Machinery Contr	40,000	
DA.9901.0904	Transfer to Cap Reserve		50,000
F.8310.0400	Administration Contr	11,400	
F.8320.0400	Contractual Expenses		11,400
G.8540.0400	Drainage Contr	3,000	
G.8540.0100	Drainage Pers		3,000
SL.5182.0402	Lighting Dist Liberty//Sawyer	800	
SL.5182.0403	Lighting Dist Ashwood		800
Totals		<u>\$ 147,430</u>	<u>\$ 147,430</u>

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**BE IT RESOLVED**, the Town Board hereby approves and authorizes the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used for the purchase and installation of an Inclusive Playground at Fairmount Park at a total cost not to exceed \$437,000.

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**BE IT RESOLVED**, to approve an amendment to the 2023 General Fund Budget to provide the estimated revenue and budget appropriation for the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used for the purchase and installation of an Inclusive Playground at Fairmount Park as follows:

General Fund:

Increase Estimated Revenues:

Account A.0000.4089	Fed Aid ARPA Covid-19	<u>\$437,000</u>
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Increase Appropriations:

Account A.7110.0230	Parks Equip - ARPA	<u>\$437,000</u>
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**From: Town Board**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**RESOLVED**, to accept the proposal of Parkitects as the vendor to supply the Town's Inclusive Playground at Fairmount Park, at a total cost not to exceed \$437,000, piggybacked off of New York State bid, based on the factors of: a. Lower cost. b. More robust warranties, maintenance plan, compliance plan and c. Outstanding reputation backed by local WNY references. Said Inclusive Playground is to be paid for with ARPA funding.