

AGENDA

June 5, 2023

6:45 pm Public Hearing on proposed revisions to Town Code, Chapter 200-Zoning adding regulations for Adult Use Cannabis

7:00 pm Regular Town Board Meeting

- Pledge of Allegiance**
- Opening Prayer**
- For the record, Board Members Present**
- Public Input**

- Approval of Minutes** May 15, 2023 Town Board meeting (/)

Approval of Bill payment of June 5, 2023

Voucher No. 20230790 – 20230896 \$409,446.50

| | |
|--------------|--------------|
| General Fund | \$315,799.53 |
| Highway | \$ 29,428.05 |
| Water/Sewer | \$ 9,465.19 |
| Fire | \$ 294.00 |
| Lighting | \$ 64.90 |
| Pre-paid | \$ 54,393.93 |

- Highway – Paul Siegmann
- Water / Sewer – Mark Clark
- Recreation – Mike Ranalli
- Building Inspector – Mike Klock
- Assessor – Kelli Coughlin
- Constables
- Wendel – Tim Zuber

- Motions:** per list attached (Matthew Brooks)

- Board Member Items:**
 - Larry Helwig
 - Gil Doucet
 - Curt Doktor
 - Randy Retzlaff
 - Don MacSwan

- Public Input**

- Next Meeting:** June 19, 2023 7:00 pm Regular Town Board Meeting

- Request Motion to Adjourn:** (/)

MOTIONS

From: Wendel

MOTION by _____ **Seconded by** _____

to accept the completed PIP improvements for pavement and curb, storm sewer, sanitary sewer, and waterline for the Whistling Straits Subdivision with the following conditions:

1. All applicable requirements of the SPDES General Permit for Stormwater Discharges from Construction Activity (GP-0-20-001) must be complied with. Weekly inspections and prompt correction of identified deficient items are required while lots are being developed. All disturbed areas of the site must be stabilized. If temporary stabilization fails to germinate and grow, additional seeding will be required to fully stabilize the site. Individual house construction must follow the requirements outlined in the New York State Standards and Specifications for Erosion and Sediment Control, Appendix D – Erosion Control for Small Residential Sites.
2. The Developer and their Attorney will be responsible for filing the Right-of-Way / Roadway Dedication and all easements (drainage and sanitary sewer) and must provide the Town Attorney with a filed copy of the documents prior to the issuance of any new building permits.
3. The Maintenance Bond must be reviewed and approved by both the Town Engineer and the Town Attorney.
4. The required lighting district has been finalized but the six (6) light standards have not yet been installed. The Developer must work with National Grid to get these lights installed as soon as possible, but by August 31, 2023, at the latest. If installation is not completed by this date, the Town may suspend the issuance of any new Building Permits until the light standards are installed.
5. Rear yard swales for lots 15-20 and 21-31 have been installed to final grade and have been seeded. B.Y. RCVRs have been cut to final grade and require no further modification. Future construction of houses on these lots must not disturb the invert and side slopes of these swales.
6. B.Y. RCVRs for lots 34-41 have been left extending above grade. Each riser is marked with a length to be cut to achieve final grade during home construction. Cut info is marked on each riser.
7. Final grading of each lot along the lot lines must correspond with proposed final grade of each adjacent lot. This proposed final grade will, in most cases, be different than existing grade.
8. Per Town Specifications and as discussed at the pre-construction meeting, the Project must provide two (2) hydrant operating wrenches, one (1) 6-ft valve box operating wrench key, and two (2) curb stop operating keys to the Town Water/Sewer Department.
9. At the swale entry to the pond (northwest corner of pond near lot 6 and 7 common lot line), there has been erosion of sediment into the retention pond. The Developer/Contractor must excavate the material that has deposited along the edge of the pond, reshape the swale from top of bank to pond surface, and install medium stone fill (rip rap) in the swale, as shown on the plans, to prevent erosion in this area.
10. Mail Custer Box Units are not allowed in the Town Right-of-Way. No building permits will be issued until the mail delivery system is resolved to the satisfaction of the Town and the curb and gutter sections that have been cut to accommodate the cluster box units are restored to the satisfaction of the Town Highway Department.

From: Wendel

MOTION by _____ **Seconded by** _____

to accept the road dedication, drainage easements, and sanitary sewer easements associated with the Whistling Straits Subdivision.

From: Water/Sewer Department

MOTION by _____ Seconded by _____

RESOLVED, to authorize the request of Mark Clark, Water/Sewer Superintendent, to hire Kyle Kabel as a MEO for the Water/Sewer Department, being an internal transfer from the Highway Department, to start at Water/Sewer on June 5, 2023, with a 30-day trial period. Said hire is at a rate of pay and terms pursuant to Job Specifications of the Water/Sewer Department’s MEO and pending approval of Human Resources. No Niagara County criminal background check is required as the employee is currently with the Town.

From: Town Board and Wheatfield Enhancement Volunteers

MOTION by _____ Seconded by _____

RESOLVED, to approve and authorize the request from the Wheatfield Enhancement Volunteers, to authorize and approve the ordering and purchase of a. round logos for Ward wall (Cooper Sign): \$1,665, b. X-1 flat-cut aluminum letters for Witmer wall (Cooper Sign): \$4,145, and c. Plane, tractor, and wheat fixtures for Ward and Witmer walls (Melius): \$TBD, all for the “Walls in Wheatfield” project at Ward and Witmer Roads, to be paid from the WEV 2023 budget.

From: Recreation Department

MOTION by _____ Seconded by _____

RESOLVED, to hire Addison Homsy as summer seasonal help – Tennis Camp, July 10 – July 15, at a rate of pay and terms pursuant to Job Specifications of the Recreation Department’s seasonal help – summer camp staff and pending approval of Human Resources and a Niagara County criminal background check.

From: Assessor and Town Attorney

MOTION by _____ Seconded by _____

RESOLVED, to approve and authorize the Town Attorney to sign and execute the Stipulated Order in the Tax Assessment case of Welltower Group OM LLC. v. the Town of Wheatfield, et. al.

From: Highway Department

MOTION by _____ Seconded by _____

RESOLVED, to authorize and approve the request of Paul Siegmann, Highway Superintendent, to hire Nicole Ritter as an Account Clerk for Highway Department, taken from the Niagara County Civil Service list, with a start date yet to be determined, at a rate of pay and terms pursuant to Job Specifications of the Account Clerk for Highway Department and pending approval of Human Resources and a Niagara County criminal background check.

From: Highway Department

MOTION by _____ Seconded by _____

RESOLVED, to authorize and approve the request of Paul Siegmann, Highway Superintendent, to hire Jacob Stoelting as summer seasonal help - Laborer for Highway Department, at a rate of pay and terms pursuant to Job Specifications of summer seasonal help – Laborer, for Highway Department and pending approval of Human Resources and a Niagara County criminal background check.

From: Water and Sewer Department

MOTION by _____ Seconded by _____

RESOLVED, to authorize the request of Mark Clark, Water/Sewer Superintendent, to hire seasonal help of Brandon Mack, starting June 8, 2023, at a rate of pay and terms pursuant to Job Specifications of the Water/Sewer Department’s seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

From: Water and Sewer Department

MOTION by _____ Seconded by _____

RESOLVED, to authorize the request of Mark Clark, Water/Sewer Superintendent, to move Noah Walker up from a Water/Sewer 1 position to a Water/Sewer 2 position effective June 6th, 2023.

From: Water/Sewer Department

MOTION by _____ Seconded by _____

RESOLVED, to accept the high bids received for the following surplus on Auctions International: 1. 2005 GMC Sierra 3500 4x4 dump truck with plow for the amount of \$8,300, 2. 4 tow behind Onan Generators for the amount of \$3,850.

From: Town Clerk and Town Supervisor

MOTION by _____ Seconded by _____

RESOLVED, to authorize the purchase of an ID Card System, to be used for all Town Employees that require photo ID, from Linstar. The cost of System is \$1,670.