

# AGENDA

## July 11, 2022

**6:45 pm Public Hearing** for excavation permit for Steven Cholewa/6452 Shawnee Rd. for Proposed pond

**7:00 pm Regular Town Board Meeting**

- Pledge of Allegiance**
- Opening Prayer**
- For the record, Board Members Present**
- Public Input**
  
- Approval of Minutes** June 6, 2022 Town Board meeting ( / )

**Approval of Bill payment of June 20, 2022**

<b>Voucher No. 20220880 – 20220964 \$507,614.43</b>	
General Fund	\$ 80,749.43
Highway	\$174,311.63
Water/Sewer	\$ 65,096.23
Refuse	\$101,398.30
Fire	\$ 84,814.23
Pre-paid	\$ 1,244.61

**Approval of Bill payment of July 11, 2022**

<b>Voucher No. 20220965 – 20221103 \$579,265.33</b>	
General Fund	\$192,184.70
Highway	\$109,939.90
Water/Sewer	\$234,342.84
Refuse	\$ 163.36
Lighting	\$ 66.59
Fire	\$ 2,717.58
Pre-paid	\$ 39,850.36

- Highway – Paul Siegmann
- Water / Sewer – Rich Donner
- Recreation – Mike Ranalli
- Building Inspector – Mike Klock
- Assessor – Kelli Coughlin
- Constables
- Wendel – Tim Zuber
  
- Motions:** per list attached (Matthew Brooks)
  
- Board Member Items:**
  - Larry Helwig
  - Gil Doucet
  - Curt Doktor
  - Randy Retzlaff
  - Don MacSwan
  
- Public Input**
  
- Next Meeting:** August 1, 2022 7:00 pm Regular Town Board Meeting
  
- Request Motion to Adjourn:** ( / )

# MOTIONS

**From: Wendel**

2022 Code Revisions

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Pursuant to Part 617 6NYCRR, Article 8 of the Environmental Conservation Law (SEQRA), it is the intent of the Town of Wheatfield Town Board to establish itself as SEQR Lead Agency and conduct a coordinated review of proposed revisions to the Town Code, Chapter 200 – Zoning, Chapter 169 – Subdivision, and Chapter 198 - Wind Energy Systems. The Wheatfield Town Board authorizes Wendel to provide assistance in completing this coordinated review process.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

To refer these Code revisions to the Niagara County Planning Board and to schedule a Public Hearing on the proposed revisions to the Town Code, Chapter 200 – Zoning, Chapter 169 – Subdivision, and Chapter 198 - Wind Energy Systems, on \_\_\_\_\_ at \_\_\_\_\_.

**From: Highway Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

To approve and authorize the request of Paul Siegmann, Highway Department Superintendent, to purchase a plow frame from Valley Equipment for \$9300.00, which is the lowest price bid in of three bid requests. To be paid from the Highway Shop budget account # DA..5130.0400. of 2022.

**From: Recreation Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

To authorize the Recreation Department to declare a 2008 New Holland Backhoe Tractor. TN75DA model. S/N number HJEQ59567 as surplus equipment, and to allow the Recreation Department to place said surplus equipment items on Auctions International for sale.

This Resolution requires, upon receipt of any bid offers for the purchase of said surplus equipment items, the Town Board to review said bids and authorize the sales of said items. The eventual proceeds of said sales will be used towards the Recreation Department’s purchase of new equipment.

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

The Town Board hereby approves and authorizes the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used for paving/resurfacing the following streets in the Town, Lemke Drive from Errick Road to Ward Road and Stieg Road from Nash Road to Errick Road, at a total estimated cost of \$102,750 purchasing the materials and supplies from Lafarge North America Inc., Suit Kote Corp., Midland Asphalt Materials Inc., Cambria Asphalt Products and Donegal Const. Corp from “The Niagara County Department Of Public Works Material Bid Book” Sealed Bid No. 2022-22.

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Resolved**, to approve amendments to the 2022 General Fund and Highway Fund Budgets to provide the estimated revenues and budget appropriations for the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used for paving/resurfacing the following streets in the Town, Lemke Drive from Errick Road to Ward Road and Stieg Road from Nash Road to Errick Road as follows:

General Fund:

Increase Estimated Revenues:

Account A.0000.4089	Fed Aid ARPA Covid-19	<u>\$102,750</u>
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Increase Appropriations:

Account A.9901.0901	Transfer to Other Funds	<u>\$102,750</u>
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Highway Fund

Increase Estimated Revenues:

Account DA.0000.5031	Interfund Transfers	<u>\$102,750</u>
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Increase Appropriations:

Account DA.5110.0430	Highway General Repairs-ARPA	<u>\$102,750</u>
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**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**Resolved**, to approve amendments to the 2022 General Fund and Water Fund Budgets to provide the estimated revenues and budget appropriations for the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used to remove and dispose the outer layer on the former water storage tank at 3113 Niagara Falls Blvd. as follows:

General Fund:

Increase Estimated Revenues:

Account A.0000.4089	Fed Aid ARPA Covid-19	<u>\$39,800</u>
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Increase Appropriations:

Account A.9901.0901	Transfer to Other Funds	<u>\$39,800</u>
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Water Fund

Increase Estimated Revenues:

Account F.0000.5031	Interfund Transfers	<u>\$39,800</u>
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Increase Appropriations:

Account F.8340.0430	Transmission & Dist Contr-ARPA	<u>\$39,800</u>
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**From: Highway Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**BE IT RESOLVED:**

To approve and authorize the request of Paul Siegmann, Highway Department Superintendent, to approve the proposal of Roberts Roofing for \$3,600 to replace windows in the Highway Department's office, which is the lowest responsible bid of 3 received.

**From: Highway Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**BE IT RESOLVED:**

To approve and authorize the request of Paul Siegmann, Highway Department Superintendent, to approve the proposal of NOCO for \$2,940 to have the Highway Department oil separator cleaned, which is the lowest responsible bid of 2 received.

**From: Recreation Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

To authorize and approve the Request of Mike Ranalli, Recreation Department Director, to approve the proposal of Niagara Implement Inc., to purchase a new Kubota L2501HST tractor with front bucket, under Sourcewell state bid of \$23,449.98. To be paid from the Recreation Department 2022 budget.

**From: Recreation Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**BE IT RESOLVED:**

To issue a Request for Proposals for window replacement at the Wheatfield Town Hall with proposals due by \_\_\_\_\_, \_\_ 2022, \_\_:\_\_ p.m. at the Wheatfield Town Hall, 2800 Church Road, North Tonawanda, NY 14120, and to be opened on \_\_\_\_\_, \_\_ 2022, \_\_:\_\_ p.m. at the Wheatfield Town Hall, 2800 Church Road, North Tonawanda, NY 14120.

**From: Budget Director**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**BE IT RESOLVED:**

That this Town Board does hereby approve the following 2022 budget transfer for the General Fund as follows:

<u>Account No.</u>	<u>Description</u>	<u>From</u>	<u>To</u>
A.5010.0200	Supt. Of Highway Equip	1,100	
A.5132.0400	High Garage Contr		1,100
Totals		<u>\$ 1,100</u>	<u>\$ 1,100</u>

**From: Recreation Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

To hire summer seasonal help of Michael Richbart, as a Tennis Instructor for the Town's Tennis Camp, at a rate of pay and terms pursuant to Job Specifications of the Recreation Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

**From: Water and Sewer Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

To authorize the Water and Sewer Department to rehire seasonal help of Victoria Spring starting July 14, 2022, at a rate of pay and terms pursuant to Job Specifications of the Water/Sewer Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

**From: Water & Sewer Department**

**MOTION by \_\_\_\_\_ Seconded by \_\_\_\_\_**

**WHEREAS**, due to the cost increases to the Water & Sewer Department for water meters, brass, copper, as well as the costs of increased labor and fuel costs, the Water & Sewer Department seeks to increase certain rates; and

**WHEREAS**, certain water fees have not been increased since 2018, and others since 2007.

**NOW, THEREFORE, BE IT:**

**RESOLVED**, that the following Water & Sewer Department fees are increased effective August 1, 2022, as follows:

**Meter Fees**

	<u>Old Fees</u>	<u>New Fees</u>
3/4"	\$ 286.00	\$ 380.00
1"	\$ 420.00	\$ 570.00
1 1/2"	\$ 774.00	\$ 880.00
2"	\$1,027.00	\$ 1,180.00

**Water Tap Fees**

	<u>Old Fees</u>	<u>New Fees</u>
3/4"	\$ 800.00	\$1000.00
1"	\$1,000.00	\$1,200.00
1 1/2"	\$1,500.00	\$1,900.00
2"	\$2,000.00	\$2,800.00

and it is further,

**RESOLVED**, that Water/Sewer Compliance Inspections currently at \$50.00 be increased to \$80.00; and it is further

**RESOLVED**, that Sewer Tap Fees are to be increased from the current amount of \$750.00 to \$1,000.00; and it is further

**RESOLVED**, that Water Phase Fee for subdivisions fees are to be increased from the current amount to \$1,000.00; and it is further

**RESOLVED**, that Meter Transfer Fees are to be decreased from the current amount of \$311.00 to \$275.00.