

January 9, 2023

The Regular Town Board Meeting for the Town of Wheatfield was held January 9, 2023 at 7:00 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilman Larry Helwig, Councilman Gilbert Doucet
Councilman Randy Retzlaff, Councilman Doktor, and Town Clerk Kathleen Harrington-McDonell, Town Attorney Matthew Brooks

PUBLIC INPUT - none

Moved by Councilman Retzlaff and seconded by Councilman Doucet to accept the minutes dated December 19, 2022 as presented.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor to accept the Re-Organizational minutes dated January 2, 2023 as presented.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Doktor to approve the January 9, 2023 bill payment for voucher #20222133 – 20222245 in the amount of \$200,138.46

General Fund	\$126,979.69
Highway	\$ 19,820.48
Water/Sewer	\$ 29,577.99
Fire	\$ 4,564.00
Lighting	\$ 108.25
Pre-paid	\$ 19,088.05

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to authorize the Highway Superintendent to attend the 2023 Advocacy Day conference in March 2023.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Retzlaff to authorize the Supervisor to sign Wendel’s contract for providing Town Engineering and Planning Services for 2023.

Wendel 2023 contract

This motion was CARREID: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor to authorize Wendel to provide GIS support services during 2023. In accordance with Wendel’s proposal dated January 5, 2023, a Lump Sum fee of \$6,979.00 will be paid for WMA Site Hosting and the ArcGIS Online Subscription, and a Time and Expense budget (not-to-exceed) of \$5,000.00 will be established for GIS/GPS Support and Training tasks described in the proposal. Total authorization is for \$11,979.00.

GIS support Wendel

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Retzlaff to approve the request of Paul Siegmann, Superintendent of the Highway Department, to create the position of an HEO (Heavy Equipment Operator) in the Highway Department. Pursuant to Civil service this position is the only one that requires a class A license and the Highway Department has 2 men, Bruce Mack and Kyle Kabel, who are eligible and shall be placed in said position.

HEO Hwy. Dept

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Retzlaff to authorize the Town Supervisor and/or the Town Highway Superintendent, in cases of public safety endangerment, to declare an emergency situation wherein the Town may provide highway type services on private property or roads to protect the health, welfare and safety of residents and the general public, provided the Town will have no liability to the owners of said property and third parties for said emergency services. If possible, the Town will require a waiver of liability from any private property owner(s), prior to Town action.

Declare emergency situations on private road if needed

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Helwig to hire Chelsea Brener as a part time Constable, effective immediately, at the rate of pay and terms pursuant to Job Specifications of a part time Town Constable and pending approval of Human Resources and a Niagara County criminal background check.

Hire Constable

This motion was CARRIED: AYES 5 – NAYS 0.

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Moved by Councilman Doucet and seconded by Councilman Retzlaff to approve the Tentative Agreement between the Town and International Brotherhood of Teamsters Local #264.

This motion was CARRIED: AYES 5 – NAYS 0.

Approve
Tentative Union
Agreement

Moved by Councilman Retzlaff and seconded by Councilman Helwig to approve and authorized the Supervisor to sign and execute the Stipulated Order in the Tax Assessment case of 3635 Lockport Road v. the Town of Wheatfield and the County of Niagara.

This motion was CARRIED: AYES 5 - NAYS 0.

Tax Assessment case
3635 Lockport Rd.

Moved by Councilman Retzlaff and seconded by Councilman Doucet;

WHEREAS, the Town of Wheatfield, with the assistance from Niagara County Department of Emergency Services, has gathered information and prepared the 2022 Niagara County Hazard Mitigation Plan; and

Niagara County
Hazard
Mitigation Plan

WHEREAS, the 2022 Niagara County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the Town of Wheatfield is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

WHEREAS, the Town of Wheatfield have reviewed the Plan and affirms that the Plan will be updated no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the Wheatfield Town Board that the Town of Wheatfield, NY adopts the 2022 Niagara County Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to update the Adams Fire Co. roster as follows: ADD Sajah Hussein as an active member.

This motion was CARRIED: AYES 5 – NAYS 0.

PUBLIC INPUT – The Wheatfield Veteran's Group will hold the July Community event again this year. Additional information/schedule of events forthcoming.

The next meeting is scheduled for January 23, 2023 at 7:00 pm.

Moved by Supervisor MacSwan and seconded by Councilman Doucet to enter Executive Session at 7:22 pm to discuss personnel issues in the Water Department. Town Board, Town Attorney, Rich Donner, and Mark Clark to attend.

This motion was CARRIED: AYE 5 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor to come out Executive Session at 7:48 pm. No action was taken.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor to adjourn at 7:50 pm

This motion was CARRIED: AYES 5 – NAYS 0.

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk