

April 4, 2022

Presentations and the Regular Town Board meeting of the Town of Wheatfield was held April 4, 2022 at 6:30 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilman Larry Helwig, Councilman Gilbert Doucet, Curt Doktor, Town Attorney Matthew Brooks and Town Clerk Kathleen Harrington-McDonell
EXCUSED: Councilman Randy Retzlaff

Supervisor MacSwan requested for a moment of silence for all of the people in Ukraine and to keep the people of Ukraine in prayers

6:30 pm Jaquinda Smith from Niagara Community Action Program gave a presentation on Fair Housing

6:40 pm Dean from Divide New York provided information on Divide New York

7:00 pm Regular Town Board Meeting

Moved by Councilman Helwig and seconded by Councilman Doucet to accept the minutes dated March 21, 2022 as presented.

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Helwig to approve the April 4, 2022 bill payment for voucher #20220385– 20220464 in the amount of \$200,589.12

General Fund	\$126,409.21
Highway	\$ 31,162.67
Water/Sewer	\$ 30,348.48
Refuse	\$ 144.22
Lighting	\$ 2,484.22
Pre-paid	\$ 10,040.32

This motion was CARRIED: AYES 4 - NAYS 0.

PUBLIC INPUT

Property on Lancelot has issue with standing water due to backfill, gave information to Highway Superintendent

Tom Kontak gave update on Veteran's Memorial; electrical to be completed and plaques for the benches to be installed

Moved by Councilman Doktor and seconded by Councilman Helwig to approve the updated Fees for Engineering Review – 2022 in accordance with Wendel's letter dated March 31, 2022, and the following fee schedule.

update Engineering fees

FEES FOR ENGINEERING REVIEW – 2022

SITE PLAN

\$600 FOR LESS THAN 1-ACRE

PLUS \$200 FOR EACH ADDITIONAL ACRE OVER 1

(COVERS INITIAL REVIEW AND 1 SUBSEQUENT REVIEW)

AFTER 2ND REVIEW, AN ADDITIONAL REVIEW FEE OF ½ OF THE INITIAL REVIEW

FEE WILL BE CHARGED FOR

EACH ADDITIONAL REVIEW.

SUBDIVISIONS

SUBDIVISIONS OF 20 LOTS OR LESS..... \$100 PER LOT

SUBDIVISIONS OF OVER 20 LOTS..... \$2,000 PLUS \$75 PER

LOT OVER 20

(COVERS INITIAL REVIEW AND 1 SUBSEQUENT REVIEW)

AFTER 2ND REVIEW, AN ADDITIONAL REVIEW FEE OF ½ OF THE INITIAL REVIEW

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EACH ADDITIONAL REVIEW.

STORMWATER POLLUTION PREVENTION PLAN (SWPPP) REVIEW

NOTE: THESE FEES ARE IN ADDITION TO THE SITE PLAN OR SUBDIVISION REVIEW FEES.

FOR SINGLE PHASE RESIDENTIAL AND COMMERCIAL DEVELOPMENT PROJECTS

IF DESIGN IS IN CONFORMANCE WITH NEW YORK STATE DESIGN MANUAL:

AREA SWPPP REVIEW CONSTRUCTION INSPECTION

<5AC \$400 \$550

5AC TO 10AC \$550 \$750

OVER 10AC \$550 + \$100/5AC OR \$750 + \$200/5AC OR

PORTION THEREOF PORTION THEREOF

IF DESIGN IS NOT IN CONFORMANCE WITH NEW YORK STATE DESIGN MANUAL:

AREA SWPPP REVIEW CONSTRUCTION INSPECTION

<5AC \$650 \$550

5AC TO 10AC \$800 \$750

OVER 10AC \$800 + \$100/5AC OR \$750 + \$200/5AC OR
PORTION THEREOF PORTION THEREOF
FOR MULTI-PHASE RESIDENTIAL AND COMMERCIAL DEVELOPMENT PROJECTS
1. WHEN THE ENTIRE PROJECT IS FIRST BEING REVIEWED AND APPROVED BY THE
MUNICIPALITY, USE THE
SINGLE PHASE RESIDENTIAL AND COMMERCIAL DEVELOPMENT PROJECT
SCHEDULE ABOVE TO DETERMINE
THE INITIAL FEE BASED ON THE ENTIRE ACREAGE OF THE PROJECT.
2. ADD \$550 FOR EACH SUBSEQUENT PHASE AFTER THE 1ST INITIAL PHASE, TO BE
COLLECTED AT THE
BEGINNING OF THE DEVELOPMENT OF EACH SUBSEQUENT PHASE. THIS
ADDITIONAL \$550 IS TO BE USED FOR
CONSTRUCTION INSPECTION ASSUMING THAT THE SWPPP AND DESIGN PLANS DO
NOT CHANGE.

PUBLIC IMPROVEMENT PROGRAM (PIP)

ENGINEERING CONSTRUCTION ADMINISTRATION FEE

UP TO 20-LOTS.....\$6,500

MORE THAN 20-LOTS....\$6,500 + \$300/LOT OVER 20

ENGINEERING INSPECTION FEE - TIME AND EXPENSE ESTIMATE BASED ON FULL
TIME INSPECTION (TOTAL #

OF CONSTRUCTION HRS*\$95/HR). ADDITIONAL FEE WILL BE CHARGED IF ACTUAL
CONSTRUCTION HOURS

EXCEED ESTIMATED HOURS. BALANCE WILL BE REFUNDED IF ACTUAL HOURS
ARE LESS THAN ESTIMATED

HOURS.

TOWN ADMINISTRATION FEE

UP TO 20-LOTS.....6.0% OF COMBINED TOTAL OF ENG. ADMIN. FEE PLUS
INSPECTION FEE

MORE THAN 20-LOTS....7.5% OF COMBINED TOTAL OF ENG. ADMIN. FEE PLUS
INSPECTION FEE

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MORE THAN 20-LOTS....7.5% OF COMBINED TOTAL OF ENG. ADMIN. FEE PLUS INSPECTION FEE

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to approve and authorize the Town Supervisor, Highway Superintendent and Councilmen to sign the 2021 Highway Law §284 Agreement for the expenditure of highway monies within the Town of Wheatfield as presented at the April 4, 2022, Town Board Meeting. Said agreement is subject to alteration and can be increased or decreased.

Highway 284 agreement

This motion was CARRIED: AYES 4 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doktor to hire Jack Hiwiler, Nicholas Kocsis, Roman Wright, and Vincent Capolupo, as summer seasonal help - grounds keepers at a rate of pay and terms pursuant to Job Specifications of the Recreation Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

hire summer grounds keeper

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doucet to hire Lisa Demler and Guliana Maglio as summer seasonal help - park guards at a rate of pay and terms pursuant to Job Specifications of the Recreation Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

hire park guards

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to hire Sarah Badendyck as summer seasonal help – youth center staff at a rate of pay and terms pursuant to Job Specifications of the Recreation Department's seasonal help and pending approval of Human Resources and a Niagara County criminal background check.

hire Youth Center staff

This motion was CARRIED: AYES 4 – NAYS 0.

Moved by Councilman Helwig and seconded by and seconded by Councilman Doktor to renew the annual wi-fi contract in the amount of \$301.06.

renew wi-fi contract

This motion was CARRIED: AYES 4 – NAYS 0.

PUBLIC INPUT

Legislator Jesse Gooch provided information on a dollar for dollar matching program for commercial properties/business in Niagara County. He also stated the State should patch Niagara Falls Blvd. and Shawnee at the end of May which will shut down the intersection for three days and will complete a full repair at a later date.

The next meeting is scheduled for April 18, 2022 at 7:00 pm.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to adjourn at 7:32 pm.

This motion was CARRIED: AYES 4 – NAYS 0.

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk