

July 12, 2021

A Public Hearing and the Regular Town Board meeting of the Town of Wheatfield was held July 12, 2021 at 6:45 p.m. at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilman Larry Helwig, Gilbert Doucet, Curt Doktor, Randy Retzlaff, Town Attorney Matthew Brooks, and Town Clerk Kathleen Harrington-McDonell

A Public Hearing to update Town Code Chapter 200-Zoning Article XIX – Solar Energy Systems opened at 6:52 pm. Drew Reilly of Wendel Engineers gave an overview of proposed updates. There was discussion on zoning requirements, bonds required and decommission costs, existing and proposed projects.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to close the Public Hearing at 7:16 pm.

This motion was CARRIED: AYES 5 - NAYS 0.

PUBLIC INPUT –

discussion about damage to parking area on Lakeside Drive

Moved by Councilman Retzlaff and seconded by Councilman Doktor to accept the minutes of June 7, 2021 as presented.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor to approve the June 21, 2021 bill payment for voucher #20210872– 20210958 in the amount of \$379,702.24.

General Fund	\$106,496.72
Highway	\$ 96,099.65
Water/Sewer	\$ 69,366.55
Fire	\$ 71,270.85
Lighting	\$ 33.93
Pre-paid	\$ 36,434.54

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Doktor to approve the July 12, 2021 bill payment for voucher #20210960– 20211114 in the amount of \$554,130.27.

General Fund	\$106,802.33
Highway	\$ 47,487.09
Water/Sewer	\$235,901.86
Fire	\$ 2,273.84
Refuse	\$ 99,410.10
Pre-paid	\$ 62,255.41

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to authorize the Recreation Director to accept bid amount of \$2050 on Auctions International to sell 53” zero turn lawn mower ISI5002X2015497374.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Supervisor MacSwan;

Be It Resolved that this Town Board does hereby approve a 2021 General Fund budget transfer in the amount of \$10,000.00 from the Contingency Contractual account number A.1990.0400 to the Veterans Service Contractual account number A.6510.0400 to provide funds for additional concrete work at the Veterans Memorial.

Veteran's
Memorial

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doktor and seconded by Supervisor MacSwan to abandon the Town's interest of a Pedestrian Right of Way in the Eagle Chase subdivision, between Colleen Terrace and Niagara Mohawk Power line property as not necessary for pedestrian use and to authorize the execution by the Supervisor of any necessary paperwork to effectuate the abandonment upon review by the Town Attorney.

Eagle Chase
Right of Way

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Retzlaff and seconded by Supervisor MacSwan to remove Erik Salisbury as Deputy Chief Constable and restore him to regular Constable position and to promote Dan Guiher to the Deputy Chief Constable effective immediately.

Constable
Deputy Chief

This motion was CARRIED: AYES 5 - NAYS 0.

July 12, 2021

Moved by Supervisor MacSwan and seconded by Councilman Helwig;

RESOLVED, that the terms of office for elected and appointed officials who term of office begins on or after January 1, 2018 are as follows:

NYS Retirement Reporting

Councilman Gilbert Doucet	1-01-2020 – 12-31-2023
Councilman Randy Retzlaff	1-01-2018 – 12-31-2021
Councilman Curt Doktor	1-01-2018 - 12-31-2021
Highway Superintendent Paul Siegmann	1-01-2019 - 12-31-2023
Town Clerk Kathleen Harrington-McDonell	1-01-2019 – 12-31-2023
Assessor Kelli Coughlin	1-01-2021 – 12-31-2025
Justice Angela Stamm-Phillips	1-01-2019 – 12-31-2022
Town Attorney Matthew Brooks	1-01-2020 – 12-31-2021
Prosecuting Attorney Matthew Mosher	1-01-2020 – 12-31-2021
Planning Board – Doug Kolata	1-01-2021 – 12-31-2022
Zoning Board – Matthew Klettke	3-19-2018 – 12-31-2025
Court Clerk Cathleen Donner	1-01-2018 – 12-31-2021
Court Clerk Amy Larrabee	10-07-2019- 12-31-2022
Historian Justin Higner	1-01-2018 – 12-31-2021

And it is further

RESOLVED, that each elected or appointed official who participates in the New York State Retirement System must either submit actual time sheets, or maintain a log or work-related activities for three consecutive months within 150 days of the start of their term and to submit the log to the Town Clerk within 180 days of taking office; and it is further

RESOLVED, that the number of days to be reported for each official is as follows:

<u>Position</u>	<u>Days/Year</u>
Supervisor	120
Councilman	120
Justice	120
Town Clerk	240
Highway Superintendent	240
Town Attorney	240
Prosecuting Attorney	60
Planning Board Member	24
Zoning Board of Appeals Member	24

This motion was CARRIED: AYES 5 – NAYS 0.

The next meeting is scheduled for August 2, 2021 at 7:00 pm

PUBLIC INPUT – none

Moved by Supervisor MacSwan and seconded by Councilman Doucet to enter Executive Session at 7:59 pm to discuss personnel issues.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Supervisor MacSwan to conclude Executive Session at 8:53 pm. Discussed personnel issues with Constable Department.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Supervisor MacSwan to adjourn at 8:55pm.

This motion was CARRIED: AYES 5 – NAYS 0.

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk

July 12, 2021
