

August 1, 2022

The Public Hearing for an excavation permit at 6452 Shawnee Rd. was held at 6:45 pm. The Regular Town Board Meeting for the Town of Wheatfield was held at 7:00 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilman Larry Helwig, Councilman Gilbert Doucet, Councilman Randy Retzlaff, Councilman Doktor, Town Attorney Matthew Brooks and Town Clerk Kathleen Harrington-McDonell

The Public Hearing to discuss the excavation permit for 6452 Shawnee Road opened at 6:45 pm. An overview of the project was given.

Moved by Supervisor MacSwan and seconded by Councilman Doucet to close the Public Hearing at 6:54 pm.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to approve the excavation permit for 6452 Shawnee Road subject to Niagara County requirements and permit requirements from the town.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Doktor to accept the minutes dated July 11, 2022 as presented.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Helwig to approve the August 1, 2022 bill payment for voucher #20220548 – 20221243 in the amount of \$677,082.92

General Fund	\$280,156.73
Highway	\$209,078.88
Water/Sewer	\$ 58,441.65
Refuse	\$101,763.33
Fire	\$ 1,097.86
Pre-paid	\$ 26,544.47

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Helwig to approve and authorize the request of Paul Siegmann, Highway Department Superintendent, to declare surplus a 1971 Gallion road grader with a one-way snow plow, which the Town has no place to store, and to sell said grader to the Town of Pendleton for \$5,000.00, on the condition that Pendleton allow the Town to borrow it when needed. Selling said surplus grader to another municipality avoids any necessary bidding for a sale.

Hwy. sell
1971 Gallion
as surplus to
Pendleton

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Retzlaff to authorize the Recreation Department to post for a Groundskeeper position.

Rec to post for
Groundskeeper

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to authorize the Recreation Department to declare surplus the following equipment and put said equipment on Auctions International to be sold to the highest bidder:

- a. Erskine front mounted Quick-A-Tach Snow Blower
 - i. For Models 721 FM - 781 FM
- b. New Holland Rototiller
 - i. Model 105 AHD
 - ii. Identification number M05M0333
- c. Landpride Gill
 - i. Model number 2584
- d. Woods Gill HBL84-2
 - i. Serial Number 1094720
- e. Ford Tractor

Recreation - sell
surplus equipment

August 1, 2022

- i. Model 1120
- ii. Control Number 12641
- f. Plug Aerator
 - i. Specs - 6 weights, 12 plug spinners
 - ii. Serial number 269058
- g. Doamind Master
 - i. Model: B-DM-6
 - ii. Serial Number 28-1258
- h. John Deere Quick Hitch Snow Blower
 - i. Serial Number M0475BX072339
 - ii. Needs new auger housing
- i. Salt Dogg Spreader Hopper Poly Electric
 - i. 1.5 cubic yards
 - ii. Model Number SHPE1500X
 - iii. Crack in gearmotor cover (Part # 3007236)

This Resolution requires, upon receipt of any bid offers for the purchase of said surplus equipment items, the Town Board to review said bids and authorize the sales of said items. The eventual proceeds of said sales will be used towards the Recreation Department's purchase of new equipment.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doktor to accept, the resignation of Robert Petricca as a Town Constable effective immediately, and thank and congratulate him for his years of service.

Petricca
resignation

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doucet to approve the request of Richard Donner, Water/Sewer Superintendent, to move Water/Sewer employee Adam Lamb from a Laborer position to a Mechanic position effective August 15, 2022 at a pay rate of \$22.96.

Water/Sewer
approve Lamb for
Mechanic position

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doucet;

BE IT RESOLVED:

to authorize the emergency rehabilitation/repairs to the water main at 2424 Niagara Falls Boulevard due to the existing water line failure, resulting in a water loss, service to residents impaired and reduced water pressure.

Emergency repair
to 2424 NFB
existing waterline
failure

WHEREAS, as this rehabilitation/repair project is required by virtue of a public emergency arising out of the unforeseen occurrence of a water main failure, the Town of Wheatfield does not have to comply with competitive bidding requirements pursuant to General Municipal Law sec. 103(4), and

WHEREAS, said water main failure is immediately affecting residents and businesses of the Town and the Town does not have the specialty equipment and tools to complete such a repair; and

WHEREAS, the immediate repair of the water main is necessary for the health, safety and welfare of the general public; and

WHEREAS, without an immediate repairs and rehabilitation, said water line is inoperable, with large water loss and service to residents impaired, rendering residents without water,

NOW, THEREFORE, BE IT RESOLVED, to authorize the Town of Wheatfield to begin and complete the immediate repair and rehabilitation of the water main at 2424 Niagara Falls Boulevard and to contract for labor and materials at terms seen fit by the Town, with Mark Cerrone Contracting without the need for compliance with competitive bidding requirements, as this rehabilitation/repair project is required by virtue of a public emergency, pursuant to General Municipal Law sec. 103(4).

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doucet to authorize and approve the request of Mike Ranalli, Recreation Department Director, to approve the proposal of Fox Fence, Inc., for \$26,481.11 to install a 6-foot chain link fence spanning 361 linear feet with privacy slats between the playground and Recreation garage areas at Fairmount Park, which is the lowest responsible bid of 2 received from 4 solicited.

Fox fence to install fence Fairmount Park

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Supervisor MacSwan to authorize and approve the request of Richard Donner, Water/Sewer Department Superintendent, to approve the proposal of Scott Heffron Painting for \$29,500.00 to clean, prep, prime and paint the Water/Sewer Department's tank/storage facility with prevailing wage, which is the lowest responsible bid of 3 received, to be paid from a portion of the American Rescue Plan Act (ARPA) Grant.

Approve Scott Heffron Painting for water tank

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Retzlaff to hire Rachael Amrhein as a Second Deputy Town Clerk at the rate of pay and terms pursuant to Job Specifications of a Second Deputy Clerk and pending approval of Human Resources and a Niagara County criminal background check.

Hire Rachael Amrhein as Deputy Town Clerk

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Helwig to approve amendments to the 2022 General Fund and Water Fund Budgets to provide the estimated revenues and budget appropriations for the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used to clean, prep, prime and paint the Water/Sewer Department's tank/storage facility at 3113 Niagara Falls Blvd. as follows:

General Fund:

Increase Estimated Revenues:

Account A.0000.4089 Fed Aid ARPA Covid-19 \$29,500

Increase Appropriations:

Account A.9901.0901 Transfer to Other Funds \$29,500

Water Fund

Increase Estimated Revenues:

Account F.0000.5031 Interfund Transfers \$29,500

Increase Appropriations:

Account F.8340.0430 Transmission & Dist Contr-ARPA \$29,500

ARPA grant to pay for painting water tank

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Doktor to authorize and approve that Town officials and employees are compensated at the IRS standard mileage rate of \$0.625, currently, and as it is adjusted periodically by the IRS per mile for all itemized official travel using their personal vehicles during the remainder of year 2022.

Increase mileage rate to .625 / or IRS rate

This motion was CARRIED: AYES -5 ANYS 0.

Moved by Councilman Helwig and seconded by Supervisor MacSwan to authorize the Town Court to hire Amy Lowery to the Assistant Town Court Clerk position. Said hiring is pursuant to the Assistant Court Clerk position job specifications and rate of pay as delineated in the 2022 Town Court budget. Said hiring is subject to Human Resources approval and a Niagara County Sheriff's Department background check.

Hire Amy Lowery as Court Clerk

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to update

Update Adams Fire roster

August 1, 2022

the Adams Fire Co. roster as follows: **Change:** Kevin Bainbridge from social to active.

This motion was CARRIED: AYES 5 – NAYS 0.

Public Input – none

There will be a bill payment August 22, 2022 and the next Regular Town Board Meeting is September 12, 2022 at 6:45 pm Drescher & Malecki audit results and the

Regular Town Board Meeting at 7:00 pm.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to enter Executive Session at 7:39 pm to discuss personnel issue in the Building Department.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Supervisor MacSwan to come out of Executive Session at 8:09 pm.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doktor to hire Christopher Jordan as Deputy Building Inspector at a rate of pay and terms pursuant to Job Specifications of a Deputy Building Inspector and pending approval of Human Resources and a Niagara County criminal background check.

This motion was CARRIED: AYES 5 – NAYS 0.

Hire Christopher Jordan as Deputy Building Inspector
--

Moved by Supervisor MacSwan and seconded by Councilman Helwig to adjourn at 8:09 pm.

This motion was CARRIED: AYES 5 - NAYS 0.

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk