

Audit results, Bid Opening, and the Regular Town Board Meeting for the Town of Wheatfield was held at 6:45 and 7:00 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

PRESENT: Supervisor Don MacSwan, Councilman Larry Helwig, Councilman Gilbert Doucet, Councilman Randy Retzlaff, Councilman Doktor, Town Attorney Matthew Brooks and Town Clerk Kathleen Harrington-McDonell

Matt Montalbo from Drescher and Malecki presented the 2021 audit results for the Town of Wheatfield.

The Regular Town Board Meeting opened at 7:00 pm. No bids were received for Town Hall window replacement. Another request for proposal will be issued.

Niagara Military Affairs Council (Nimac) presented information on the Nimac mission and update on the Niagara Falls Air Base.

Moved by Councilman Helwig and seconded by Councilman Doucet to accept the minutes dated August 1, 2022 as presented.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Helwig to approve the September 12, 2022 bill payment for voucher #20220791 – 20221498 in the amount of \$476,423.98

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|--------------|--------------|
| General Fund | \$126,263.58 |
| Highway | \$123,327.03 |
| Water/Sewer | \$ 27,175.12 |
| Refuse | \$101,565.30 |
| Fire | \$ 53,373.00 |
| Pre-paid | \$ 44,719.95 |

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Doucet to approve the August 22, 2022 bill payment for voucher #20221057 – 20221366 in the amount of \$436,381.32

| | |
|--------------|--------------|
| General Fund | \$ 62,297.65 |
| Highway | \$178,373.48 |
| Water/Sewer | \$ 53,501.75 |
| Refuse | \$101,527.34 |
| Fire | \$ 23,177.06 |
| Lighting | \$ 115.92 |
| Pre-paid | \$ 17,388.12 |

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Helwig and seconded by Councilman Doktor to authorize the Water/Sewer Department to purchase of 10 Liberty Grinder Pumps from Bailey Electric for the amount of \$14,032.

Grinder pumps

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Doktor to authorize two people to attend a Water District seminar/training in Dunkirk October 17-19 at a cost of \$725 per person.

Water Dept. training

This motion was CARRIED: AYES – NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to send a letter of support to the County for the installation of a signal at Hoover and Lockport Roads as requested by area residents.

Letter of support for signal Hoover/Lockport Rd.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Retzlaff;
Pursuant to Part 617 6NYCRR, Article 8 of the Environmental Conservation Law (SEQRA), it is the intent of the Town of Wheatfield Town Board to establish itself as SEQR Lead Agency and conduct a coordinated review of proposed revisions to the Town Code, Chapter 200 – Zoning, Chapter 169 – Subdivision, and Chapter 198 - Wind Energy

SEQR Lead agency
Wind Energy Systems

Systems. The Wheatfield Town Board authorizes Wendel to provide assistance in completing this coordinated review process.

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Helwig to refer these Code revisions to the Niagara County Planning Board and to schedule a Public Hearing on the proposed revisions to the Town Code, Chapter 200 – Zoning, Chapter 169 – Subdivision, and Chapter 198 - Wind Energy Systems, on October 3, 2022 at 7:00 pm.

This motion was CARRIED: AYES 5 – NAYS 0.

Public Hearing
Zoning 169
Subdivision &
198 Wind

Moved by Councilman Retzlaff and seconded by Councilman Doucet to authorize Wendel to provide design and bidding services for improvements to the Town Hall Parking Lot in accordance with their proposal letter dated September 8, 2022, for a time and expense estimated fee of \$26,000.00.

This motion was CARRIED: AYES – NAYS 0.

Town Hall
Parking
lot/Wendel

Moved by Councilman Doktor and seconded by Supervisor MacSwan to approve the proposal from Kistner Concrete Products for a pre-cast concrete retaining wall system for the Veterans a total estimated cost of \$9,303.00. without competitive bidding as they are the sole source for these items.

This motion was CARRIED: AYES 5 – NAYS 0.

Veterans Wall
Kistner Concrete

Moved by Councilman Helwig and seconded by Councilman Doucet to authorize the request of Paul Siegmann, Highway Department Superintendent, to allow him to attend the Highway Superintendents’ Fall Conference in Ellicottville from September 20th – 23rd, with approximate cost of registration and lodging of \$1000, together with the other costs associated, possibly to be reimbursed by a grant to attend.

This motion was CARRIED: AYES 5 – NAYS 0.

Hwy. Fall
Conference

Moved by Supervisor MacSwan and seconded by Councilman Doktor to authorize the request Paul Siegmann, Superintendent of the Town of Wheatfield Highway Department to purchase a new Mack Tandem truck, with plow and salter for Onondaga County piggyback bid price of approximately \$320,000, to be paid with the Highway Department’s excess fund balance.

This motion was CARRIED: AYES 5 - NAYS 0.

Hwy. purchase
Mack Tandem
Truck

Moved by Councilman Doktor and seconded by Supervisor MacSwan;

BE IT RESOLVED:

To authorize the scheduling of a Public Hearing on October 17, 2022, at 6:45 pm, at the Wheatfield Town Hall, 2800 Church Street, North Tonawanda, NY 14120, for an Excavation Permit for Chris Stafford at 6764 Errick Road, for a proposed pond of 230 feet in diameter, pursuant to Wheatfield Town Code Chapter 92 requiring a public hearing and permit authorization by the Town Board.

This motion was CARRIED: AYES 5 - NAYS 0.

Public Hearing
pond at 6764
Errick Rd.

Moved by Councilman Retzlaff and seconded by Councilman Doucet to approve the request of Councilman Curt Doktor, to accept the proposal of Cooper Sign for an LED sign and tagline in the amount of \$6,632.51, and the proposal of Hutcheson Concrete for concrete work in the amount of \$5,503.00, for the Town’s beautification project at the corner of Nash Road and Niagara Falls Boulevard.

This motion was CARRIED: AYES 5 – NAYS 0.

Nash
Rd./NFB
beautification
project

Moved by Councilman Retzlaff and seconded by Councilman Doucet;

WHEREAS, the State of New York Department of Transportation proposes the construction, reconstruction, or improvement of the Intersection Improvement Project US RT 62 at NY RT 429 (Ward Road) and Witmer Road in the Town of Wheatfield located in Niagara County, PIN 5308.37, D264814, and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the intersection improvements and relocation of water lines, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans relating to the project and meeting the requirements of the owner, and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans relating to the above mentioned project.

NOW, THEREFORE,

BE IT RESOLVED, that the Town of Wheatfield approves of the intersection improvements and relocation of water lines and the above mentioned work performed on the project and shown on the contract plans relating to the project and that the Town of Wheatfield will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans.

BE IT FURTHER RESOLVED, that Supervisor Don MacSwan has the authority to sign, with the concurrence of the Town Board, any and all documentation that may become necessary as a result of this project as it relates to the Town of Wheatfield, and

BE IT FURTHER RESOLVED, that the Clerk of the Town of Wheatfield is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Helwig and seconded by Supervisor MacSwan at the request of Mike Ranalli, Recreation Department Director, to authorize the emergency replacement/repairs to the air conditioning unit in the Community and Senior Center by Greater Niagara, Inc., as an emergency repair for a price not to exceed \$12,000.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to authorize the Recreation Department to hire Glen Lauffer for the open full time grounds keeper position, at a rate of pay and terms pursuant to Job Specifications of the Recreation Department's grounds keeper position and pending approval of Human Resources.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Helwig to authorize the Recreation Department to accept the top bids received to sell surplus from the Recreation Department, to wit:

1. New Holland TN755DA:
2. Erskine 78" Snow Blower:
3. Woods HBL84-2 All Angle Rear Scraper:
4. New Holland #105A Rotary Tiller:
5. John Deere 47" Quick Hitch Snowblower:
6. Salt Dogg #SHPE1500X Hopper Spreader:
7. Bannerman Diamond Master Infield Groomer:
8. 72" Plug Aerator:
9. Ford 1120 Compact Utility Tractor:
10. Landpride 7' Gill:

All being the top bids received for said items from the prior authorized postings on Auctions International. All ten items for the amount of \$31,897.50.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to approve an amendment to the 2022 Highway Fund budget to use appropriated fund balance to increase the budget appropriation to purchase a new truck including the Chassis, box, salter, plow and wing as follows:

Relocation of waterlines Ward & Witmer/NFB project

Emergency repair to air conditioning unit at Community Center

Recreation – hire Glen Lauffer grounds keeper

Recreation to sell surplus equipment

Hwy. funds to purchase new truck, salter, plow & wing

Highway Fund

Increase Appropriated Fund Balance:

Account DA.0000.0599 Appropriated Fund Balance \$350,000

Increase Appropriations:

Account DA.5130.0200 Machinery Equip \$350,000

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doktor and seconded by Councilman Doucet to appoint Zakery Carr to a five (5) year term to the Board of Assessment Review with term to expire September 30, 2027.

Zakery Carr –
Assessment
Board

This motion was CARRIED: AYES 5 - NAYS 0

Moved by Supervisor MacSwan and seconded by Councilman Doktor to authorize Paul Siegmann, Superintendent of the Town of Wheatfield Highway Department to execute and sign on behalf of the Town of Wheatfield, an Intermunicipal Agreement with the County of Niagara, for the Town to receive spoils, millings and/or other excess materials from the County, pursuant to the terms of the Agreement.

Hwy.
Intermunicipal
Agreement

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Retzlaff and seconded by Supervisor MacSwan to approve the Firearms Discharge permits and/or renewals for the following individuals: Greg Lloyd, Keith Raffel, Robert Raffel, Tom Peltier, Michael Pawlow, Thomas Plowe, Tyler Hutcheson.

Firearms Permit

This motion was CARRIED: AYES 5 - NAYS 0.

Moved by Councilman Doucet and seconded by Councilman Doktor to update the First Volunteer Fire Company of Bergholz roster as follows: ADD James Burandt Jr. and Austin Vickery as active firefighters.

Bergholz Fire
roster

This motion was CARRIED: AYES 5 - NAYS 0.

PUBLIC INPUT - none

The next meeting is scheduled for October 3, 2022 at 7:00 pm for a Public Hearing on the proposed revisions to the Town code Chapter 200 – Zoning, Chapter 169 – Subdivision, and Chapter 198 – Wind Energy Systems and the Regular Town Board Meeting.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to enter Executive Session at 8:09 pm to discuss a contractual matter with the Libraries.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to come out of Executive Session at 8:18. No action was taken.

This motion was CARRIED: AYES 5 – NAYS 0.

Moved by Councilman Retzlaff and seconded by Councilman Helwig to adjourn at 8:19 pm. **This motion was CARRIED: AYES 5 – NAYS 0.**

Respectfully submitted,

Kathleen Harrington-McDonell
Town Clerk