

October 17, 2022

A Public Hearing and the Regular Town Board Meeting for the Town of Wheatfield was held at 6:45 and 7:00 pm at Wheatfield Town Hall, 2800 Church Road, North Tonawanda, County of Niagara and State of New York to audit bills and to conduct any other business coming before the Town Board.

**PRESENT:** Supervisor Don MacSwan, Councilman Larry Helwig, Councilman Gilbert Doucet, Councilman Randy Retzlaff, Town Attorney Matthew Brooks and Town Clerk Kathleen Harrington-McDonell

**EXCUSED:** Councilman Curt Doktor

The Public Hearing to discuss an excavation permit at 6764 Errick Rd. for Chris Stafford opened at 6:45 pm. Building Inspector Mike Klock provided information on the project and stated work to date is satisfactory and met requirements. Chris Stafford provided additional information on the work that would be completed going forward. There was some discussion with the Councilman regarding drainage, elevation, and soil removal and they would like to see additional information prior to permit.

Moved by Supervisor MacSwan and seconded by Councilman Retzlaff to adjourn the Public Hearing at this time, 7:09 pm, with the Public Hearing remaining open for additional information on drainage, elevation, and the soil that will be removed from the site.

**This motion was CARRIED: AYES 4 – NAYS 0.**

The Regular Town Board Meeting opened at 7:10 pm

Moved by Councilman Retzlaff and seconded by Councilman Doucet to accept the minutes dated October 3, 2022 as presented.

**This motion was CARRIED: AYES 4 – NAYS 0.**

Moved by Councilman Helwig and seconded by Councilman Retzlaff to approve the October 17, 2022 bill payment for voucher #20221615 – 20221720 in the amount of \$589,001.23

General Fund	\$ 93,446.13
Highway	\$ 54,920.63
Water/Sewer	\$336,013.49
Refuse	\$101,398.30
Fire	\$ 905.86
Pre-paid	\$ 2,316.82

**This motion was CARRIED: AYES 4 - NAYS 0.**

**Bid Opening for Community Center Generator**

One bid was received from Niagara Mechanical in the amount of \$89,984. The information will be reviewed to make sure bid meets specifications.

Moved by Supervisor MacSwan and seconded by Councilman Helwig to approve the Topsoil Removal Application from Fully Completely, Inc., to remove 4,200 cubic yards of excess topsoil from the Whistling Straits Subdivision. Topsoil will be removed via access directly to Lockport Road. Adequate topsoil will remain onsite to ensure that a minimum of 5-inches of topsoil will be in place on all pervious areas.

Whistling Straits  
topsoil removal

**This motion was CARRIED: AYES 4 – NAYS 0.**

Moved by Councilman Doucet and seconded by Councilman Retzlaff to schedule a Public Hearing on November 7, 2022 at 6:45 PM on the 2023 Preliminary Budget.

2023 Preliminary  
Budget Public  
Hearing

**This motion was CARRIED: AYES 4 - NAYS 0.**

Moved by Councilman Helwig and seconded by Councilman Doucet to approve and authorize the Supervisor to sign the proposed contract with Municipal Solutions, Inc., dated October 1, 2022 to provide financial services related to the issuance of bond anticipation notes and serial bonds, if appropriate, along with other general financial services including continuing disclosure filing requirements related to outstanding debt for the remainder of 2022 and for calendar year 2023.

Municipal  
Solutions contract

**This motion was CARRIED: AYES 4 – NAYS 0.**

Moved by Councilman Doucet and seconded by Councilman Retzlaff to approve correction to the budget amendment of May 16th, for the 2022 General Fund and Fire Protection District Budgets to provide the estimated revenue and budget appropriation for the use of a portion of the American Rescue Plan Act (ARPA) Grant to be used to purchase Knox KeySecure Supports eKey Systems including 30 Knox eKey 8700 Programmable Electronic Keys along with other accessories and support as follows:

ARPA to  
purchase Knox  
KeySecure  
System

General Fund:

Increase Estimated Revenues:  
 Account A.0000.4089 Fed Aid ARPA Covid-19 \$4,919

Increase Appropriations:  
 Account A.9901.0901 Transfer to Other Funds \$4,919

Fire Protection District:

Increase Estimated Revenues:  
 Account SF.0000.5031 Interfund Transfers \$4,919

Increase Appropriations:  
 Account SF.3410.0430 Payments Fire Contracts-ARPA \$4,919

**This motion was CARRIED: AYES 4 - NAYS 0.**

Moved by Councilman Retzlaff and seconded by Councilman Doucet that this Town Board does hereby approve the following 2022 budget transfer for the General Fund as follows:

<u>Account No.</u>	<u>Description</u>	<u>From</u>	<u>To</u>
A.8760.0200	Emergency Operation Equip	3,000	
A.3120.0400	Constable Contr		3,000
A.8760.0400	Emergency Operation Contr	3,137	
A.3120.0400	Constable Contr		3,137
Totals		<u>\$ 6,137</u>	<u>\$ 6,137</u>

**This motion was CARRIED: AYES 4 – NAYS 0.**

Moved by Councilman Retzlaff and seconded by Councilman Doucet to approve and authorize the request of Paul Siegmann, Highway Superintendent, to purchase a Kubota tractor with boom mower piggybacked on Sourcewell contract # TK070821-AGI-1 from Bentley Brothers Equipment for \$149,714.20.

Hwy. purchase  
Kubota tractor  
w/ boom

**This motion was CARRIED: AYES 4 – NAYS 0.**

Moved by Supervisor MacSwan and seconded by Councilman Helwig to approve an amendment to the 2022 Highway Fund budget to provide the estimated revenue and budget appropriation for the purchase of a Kubota tractor with a boom mower as follows:

Highway Fund

Increase Estimated Revenues:  
 Account DA.0000.1120 Sales Tax \$149,715

Increase Appropriations:  
 Account DA.5130.0200 Highway Machinery Equip \$149,715

**This motion was CARRIED: AYES 4 - NAYS 0.**

Moved by Councilman Doucet and seconded by Councilman Retzlaff to approve the request of Mike Ranalli, Director of the Recreation Department to hire Olivia Caridi as a Recreation Aide at the Youth Center, at the rate of pay and terms pursuant to Job Specifications of said position, subject to Human Resource Department Approval and a Niagara County Criminal background check.

Rec. hire at  
Youth Center

**This motion was CARRIED: AYES 4 – NAYS 0.**

Moved by Supervisor MacSwan and seconded by Councilman Retzlaff to hire Sophie Bochicchio and Julia Haseley as a Youth Center Recreation Aides, at the rate of pay and terms pursuant to Job Specifications of the Youth Center position and pending approval of Human Resources and a Niagara County criminal background check.

Rec. hire at  
Youth Center

**This motion was CARRIED: AYES 4 – NAYS 0.**

Moved by Councilman Doucet and seconded by Supervisor MacSwan to update the Adams Fire Co. roster as follows: change status from social to active for Wayne Ostolski.

Adams Fire  
roster update

**This motion was CARRIED: AYES 4 – NAYS 0.**

Moved by Supervisor MacSwan and seconded by Councilman Doucet to accept the bid from Niagara Mechanical for the Generator Project at the Community Center with Supervisor MacSwan and Recreation Director Mike Ranalli as Project Managers. Subject to technical review of specifications.

Generator at  
Community  
Center

October 17, 2022

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**This motion was CARRIED: AYES 4 – NAYS 0.**

The next meeting is scheduled for November 7, 2022

6:45 pm - Public Hearing on the proposed 2023 Budget

6:50 pm – Public Hearing on proposed lighting district extension for Brookfield Subdivision

7:00 pm – Regular Town Board Meeting

**PUBLIC INPUT** – none

Respectfully submitted,

Kathleen Harrington-McDonell  
Town Clerk